

10.3 Application to join

Woodpeckers Nursery - Application Form

Melford Road

Sudbury

Suffolk

CO10 1XT

Telephone number: 01787 377707 email address: jeff@woodpeckers-nursery.co.uk

Registration Number: 251810

Personal details

First name(s) of child: _____

Surname of child: _____ Date of birth: _____

Full address: _____

_____ Postcode: _____

Parent/carer name (1): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Daytime/work tel: _____ Home: _____ Mobile: _____

Parent/carer name (2): _____

Relationship to child: _____

Full address (if different): _____

_____ Postcode: _____

Daytime/work tel: _____ Home: _____ Mobile: _____

Session request

Preferred start date: _____

Please tick the sessions you would like your child to attend:

[Breakfast] Monday Tuesday Wednesday Thursday Friday

[Morning] Monday Tuesday Wednesday Thursday Friday

[Lunch] Monday Tuesday Wednesday Thursday Friday

[Early afternoon] Monday Tuesday Wednesday Thursday Friday

[Late afternoon] Monday Tuesday Wednesday Thursday Friday

This application places your child on our waiting list. We will contact you as soon as a suitable place becomes available. **Please note that completion of this form does not guarantee a place for your child,**

Once your child is offered a place and you accept it, on admission further personal information and family details are required for our records. Your child's birth certificate is required at this point with a copy made for our file.

If you find that you no longer need the place, please inform us as soon as possible. **Should you decide you no longer need the place we will not retain the details on this application form (see our Privacy Notice).**

Signed parent/carer (1): _____ Date: _____

Signed parent/carer (2): _____ Date: _____

Please be advised that this application form and offer of a place is subject to our terms and conditions provided to you. By signing this document, you acknowledge that you have read, understood and agree to these terms and conditions.

For office use only:

Deposit paid: _____ Date paid: _____

Tear off the following part to return to the parent(s)

A place will be available for _____ (child's name)

* on _____ (date) * or; we will notify you when a place becomes free.

Signed on behalf of the provider: _____

Name: _____ Job title: _____

*Please delete whichever is not applicable.

At Woodpeckers our setting is committed to safeguarding and promoting the welfare of the Children, Young People and Adults at all times and expects everybody working within this setting to share this commitment.

If you have any concerns there is now a central telephone number for contacting the Local Area Designated Officer (LADO): 0300123 2044